

## **Internship at the Resource Development Center**

The Resource Development Center at GMI consists of a dedicated team which organizes broad services covering quality assurance, staff development activities, intercultural workshops and events, as well as German language education services for internal and external purposes.

Per semester, two placements are offered for German speaking students who are interested to support the following areas for a minimum of six months:

### Quality Assurance

Our Quality Assurance section focuses on constantly evaluating and improving GMI services. As an intern you can contribute to the maintenance of our Quality Management System. Tasks can include research activities, questionnaire design, pilot studies or the analysis of research data.

### Resource Development - Staff and Teacher Training

It is our aim to continuously develop our staff's capabilities. As an intern you can support the whole process of analyzing training needs, developing and conducting resource development activities and evaluating the progress.

### Social Skills Training

GMI offers regular training sessions to improve participants social skills, focusing on raising their awareness of the

importance social skills are having in our society and train necessary skills to develop competencies like presentation techniques. Interns are welcome to support these workshops and the related competitions and events which aim at social skill development.

### Intercultural Workshops and Events

At GMI we develop and conduct intercultural workshops to equip students with a broad span of intercultural knowledge. These workshops especially aim for raising awareness and preparing participants for their future study life in Germany. Interns can get involved in the preparation and implementation of these workshops as well as in the evaluation process.

Moreover GMI is the host of many intercultural events, organizing intercultural weekends, networking forums, talks, exhibitions or film festivals. If you are an organizational talent you are most welcome to contribute to the success of these events.



## German Language Education

The German Language classes at GMI are conducted for vocational students in the Diploma programmes at level A1 and for A-Level students up to level B1. Student of language studies are most welcome to assist our German teachers in the development of materials and methods, initiating conversation classes or grammar training as well as in teaching and assessment.



## **Who we are searching for:**

- Preferably students who are pursuing a Bachelor or Master degree in Social Sciences (e.g. Intercultural Psychology, Sociology, Politics, Anthropology etc.), South East Asian Studies, Communication & Language Studies or Business

- People with excellent communication skills who are enthusiastic, diligent and quality oriented.
- People who are able to perform as team-players and to work independently at the same time.
- Software: MS Office
- Language: fluent in English, excellent German knowledge
- Interns would get free accommodation on campus and 500RM compensation monthly.

***Are you interested to join GMI for your internship? We are looking forward to your application.***

*For more information please contact  
Mirjam Häger – Capacity Building and German Didactic  
Coordinator*

*Mirjam.haeger@gmi.edu.my*

